



Hampshire Constabulary

Chief Constable Andy Marsh

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Our ref:
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May 24th 2014

Police Representations: Premises License – Mutiny in the Park 19th July 2014

Dear Sir / Madam

I am writing this letter on behalf of the Chief Officer of Police to formally lodge a representation with regards to proposed premises license that has been applied for reference the event known as 'Mutiny in the Park', due to take place on the 19th of July 2014 in Victoria Park Portsmouth. This representation focuses on The Prevention of crime and Disorder and the protection of Children from Harm.

Mutiny in the Park has applied for a premises license on two days on the 19th and 20th of July 2014. The organisers are promoting this and selling tickets for this to be a one day event on the 19th of July, and all of their planning and management plans focus on this date. It is promoted as dance festival and to quote their publicity is an "outdoor dance event". It has already signed up a number of artists and is backed by MTV. It is a major concern to the Chief Officer of Police that this application has come in so very late. An event of this size (the organisers forecast no fewer than 3000 customers) will have a significant impact on the city centre on a Saturday afternoon in July.

Whilst we have made considerable progress towards agreeing conditions for the premises license the Chief Officer of Police is not able to agree conditions to a level at this stage where no representation would be necessary. Had the planning and consultation in relation to this event started earlier it is possible that there would have been no such representations.



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The Prevention of Crime and Disorder

As you will see from Annexe A the Chief officer of Police has provisionally agreed a number of conditions with the organisers. The conditions involving numbers of persons on security duties and medical duties are yet to be agreed as per the annexe. Despite the conditions it would be remiss of the Chief Officer of Police not to highlight that a dance festival such as this will have the potential to raise the levels of crime and disorder in the immediate vicinity of the venue.

The organisers of this event have themselves highlighted the dangers of drug use for example at a festival such as this. The organisers will be putting in place extensive searches and other preventative measures to try and combat drug use, however given the size of the event this will not be straight forward. Victoria Park is also an area where there will be several quieter corners, and as such tracking any suspicious people or activity within the park will be difficult.

These quiet corners and obstructions will in deed make the prevention of crime difficult throughout the event. It will require careful planning in relation to the crowd management and security plan to ensure that these obstructions are not a barrier to the safe running of the event. The Chief Officer of Police and Hampshire Constabulary Operations are yet to be satisfied that this has been resolved. Despite this work is ongoing to try and reach a point where Hampshire Constabulary is satisfied.

It is also a concern to the Chief Officer of Police that this event will add further people into the cities late night economy on what would otherwise be a busy night. Various venues in Portsmouth will be holding after parties and this will add pressure to those venues which may lead to issues with crime and disorder. A number of venues have applied for temporary event notices and provides clear evidence that venues will seek to take advantage of the extra customers in the city centre. It is a concern that there will be issues with crime and disorder as many venues will look to extend until at least 0300 hrs on the 20th of July, meaning there will be 15 hours of licensable activity to contend with. Whilst it is acknowledged that policing the city centre is a day to day function, the extra pressure this will place on the city centre venues cannot be ignored.

The Protection of Children from Harm

The Chief Officer of Police would also like to outline areas of concern in relation to this objective. The main concern is preventing those persons who are under 18 from obtaining and consuming alcohol. Although the license is conditioned to try and put measures in place to prevent this, it is still of concern.

The reason that these concerns have been raised is that this is a dance festival, and dance music is often associated with drinking and drug use. Whilst the event organisers will no doubt do all that they can to prevent these issues causing problems, it cannot be ignored that having children on site will potentially lead to higher risk of harm. I have compared this



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festival to other festivals around the country and can find examples of festivals that allow under 18s and some festivals that do not.

The Chief Officer of Police's preferred stance is that persons under 18 are not permitted on to the site. The organisers have been approached in relation to this however they state that allowing children onto the site is an important part of making this event commercially viable. The conditions that have been agreed should children be allowed on to the site are also contained in the license. The Chief Officer of Police Strongly urges the Committee to consider a ration of 1 adult to 1 child should they consider allowing children to be part of this event. This will mean there is an adult responsible for every child on site.

Conclusion

In conclusion the Chief Officer of Police current position is that we have significant concerns in relation to the granting of a premises license for this event, however the organisers have managed to satisfy up to a point that they will be able to run this event in accordance with the licensing objectives. The issue is that due to the short time frame, lack of previous history (particularly around running events allowing children) and the fact that the event management plan which will run in tandem with the premises license is not yet agreed with Hampshire Constabulary Operations Department, we cannot make no representations.

There is a balance to be made between making this event for the city of Portsmouth and ensuring it is as safe as possible. This is one of those occasions where the Chief Officer of Police has enough of a concern to raise the issues in front of the committee, but not quite enough to give a view on whether or not the license should be granted. It is therefore our view that the committee need to decide whether they feel the event organisers will be able to meet the licensing objectives. Making the representation in this way allows the committee to ask our opinion in open hearing, and should the organisers manage to get to a stage where they have satisfied our concerns then this representation will be updated.

Yours Faithfully

PC 3554 Matt Moss
On behalf of the Chief Officer of Police
Portsmouth Violent Crime Reduction and Licensing team.



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Annexe A – Provisional Premises License Conditions – Mutiny in the Park *(Conditions still under consultation are written in italics)*

BARS

- The licence holder shall ensure that all members of staff are informed of the objectives of the Licensing Act 2003 and the statutory requirements in order to ensure compliance with all relevant provisions of the Act.
- The licence holder must ensure that all staff selling alcohol have received adequate training to a recognised national standard on the law with regard to age restricted sales and that this has been properly documented and training records kept as a hard or digital copy for a period of 6 months after the event. These records must be made available to the Police and Licensing Authority on request. The trained persons contact details must be included in these records.
- No one shall take part in the retail sale or the supply of alcohol prior to being trained.
- A challenge 25 policy shall be in place at the event. Any person appearing to those engaged in selling or supplying alcohol to be under the age of 25 and who is attempting to buy alcohol will be required to produce satisfactory photographic identification as proof of age. Acceptable ID shall be a Valid Passport with hologram; Valid UK Photo card Driving Licence, PASS approved ID or Valid Military ID bearing a Date of Birth. An age checked wristband alone will not be sufficient.
- Any person involved in the sale or supply of alcohol shall have a lanyard to be worn on their person detailing the training they have received for easy reference.
- Challenge 25 Signage advising customers of the Policy shall be in place at each bar.
- A refusals log shall be in operation at each bar. The refusals log shall be maintained throughout the event and be made available to Police or the Licensing Authority on request. The refusals logs shall be kept in paper or digital copied format for 2 years after the event.
- Each individual bar as detailed on the map and agreed with the Police will have a personal license holder designated as its manager.
- All staff involved in the serving of alcohol will be made aware of the festival license conditions. All bar managers will have a copy of the license easily accessible in their bar area. These requirements will be documented. Police and the Licensing authority shall have access to this documentation when requested and these records kept as a hard or digital copy for 2 years after the event.
- No glass shall be dispensed to members of the public. All alcohol products shall be sold in plastic bottles, served in polycarbonate or plastic drinking vessels. Any alcohol



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in a glass container shall be decanted into a plastic container prior to supply to customers.

- All bar managers shall have access to a radio link with the event management and security.
- Each bar shall have on display a document showing a photo of the Manager of the bar, their name, their Personal Licence number and the hours the bar is open until.
- No shots or shooters shall be available for purchase at the event with the exception of the VIP Bar. Police Licensing Officers have the discretion to remove this exception should concerns be raised about the way this area is managed, and will do so by written notice to the DPS.
- Any person under the age of 18 attempting to purchase alcohol or any adult attempting to purchase alcohol for someone under 18 shall be asked to leave the event after event organisers have considered that it is safe for them leave the site.
- A minimum of one SIA accredited person shall be present at each bar at all times that alcohol is being sold or supplied and have access to a radio link with the event control
- Any person deemed unfit due to drink or drugs at the event shall be asked to leave the event after organisers have considered that it is safe for them to leave the site.
- The sale or supply of alcohol shall only be from the fixed bars as shown on the plans with this licence.
- There shall be on site at all times a person nominated by the licence holder to liaise with the Police and Licensing Authority in order to deal with any issues arising as a result of Licensing checks performed at the event.
- No alcoholic drink shall be priced below £2.50.
- A sign shall be placed at each bar encouraging persons to drink responsibly and to be aware that it is an offence to be drunk in charge of a child.

SECURITY

- There licensable area as defined by the map will be secured by a perimeter fence. This can include but is not limited to the any permanent fencing already in place in the park.
- All staff shall be issued with a wristband identifying them as staff working at the event
- The Licence Holder shall ensure that there are appropriate levels of staff on site for the maximum attendance levels of 4,999 at all times the site is open to the public.
- *There shall be a minimum of persons employed to perform a security function on site whilst the venue is open to the public. A minimum of 33% of these persons shall be front line SIA trained. When the licence holder wishes to use the area on the plans currently unused in the first year, then a proportionate increase in SIA staff shall be identified by risk assessment 6 months in advance of the next event.*
- The licence holder shall maintain a register giving details of each and every person employed in the role of a security and shall provide upon request by any Police Officer or Council Officer, the following details:-



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- (a) The licence number, name, date of birth and residential address of that person;
- (b) The time at which he/she commenced that period of duty
- (c) The time at which he/she finished the period of duty
- (d) Any times during the period of duty when he/she was not on duty;
- (e) If that person is not an employee of the licence holder, the name of the person by whom that person is employed or through whom the services of that person were engaged;
- (f) The register shall be made available to Police or the Licence Authority on request

This register shall be in paper or digital format.

Any person employed by the Licence Holder carrying out security activities shall wear a fluorescent/reflective tabard/jacket clearly marked with their role on the back.

- Every entry/exit point to the venue shall be manned by an appropriately accredited SIA person.
- A front line SIA accredited person shall patrol any area demarked officially for the use of customer car parking at all times whilst the car park is in use for customers at the event.
- All security persons shall be linked via radio
- A response team staffed entirely of SIA shall be available for deployment during the event. This team will have at least one member who will be in possession of a visual recording device of a type agreed with the police. This team will not be used for any other function,
- The DPS shall ensure that bag searches are carried out as customers enter the event.
- The DPS shall ensure that any person appearing to be under the influence of illegal drugs shall be refused entry.
- Customers shall not be permitted to bring their own alcohol onto the site.
- The DPS shall ensure that customers do not bring Glass bottles onto the site.
- The DPS will only allow customers to bring sealed bottles of water on to the site.
- Last entry to customers shall be 20:00 hours. There shall be no admittance to customers after this time.
- Upon request by a responsible authority the holder of the premises licence or an agent on behalf of and under the authority of the licence holder shall provide precise information regarding the number of people present on the site at the given time during which licensable activities are taking place.

Children/Vulnerable adults

- There shall be an area within the licensable area dedicated to dealing with child welfare and vulnerable adults.
- *At least one person shall be in the child welfare area at all times who has been DBS checked. This person will directly supervise any persons who are engaged in the caring or welfare of children.*



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- Staff working in the child welfare area shall work in a minimum of twos when dealing with children and shall not be left alone with them at any time.
- Children shall not be left alone without supervision in the child welfare area.
- Staff working in this area shall have access to a radio connecting with Event Control.
- Children and adults shall be kept in separate areas within the dedicated area and this area shall be kept secure
- There shall be a written policy in place stating how the event management shall deal with lost children and vulnerable adults.
- No persons under the age of 18 shall be permitted entry to the event without being with a responsible adult over the age of 18.
- Wristbands enabling children to have parents contact details written on them must be offered to children attending the event.

Medical

- There shall be a facility on site to deal with persons taken unwell or injured during the course of the event. This facility shall be open at all times that the site is open to members of the public.
- An SIA accredited person shall be present at all times that the facility is open to members of the public.
- *There shall be a minimum of ambulances, first aiders, ambulance personnel, doctors, nurses and NHS Ambulance officer on site all the time that the site is open to members of the public.*
- The medical facility shall have access to a radio connecting to the site control.

Policies

- There shall be a written drugs policy in place for the event. This policy shall be agreed between the licence holder and the Police in writing and this policy shall be implemented whilst licensable activity is taking place.
- There shall be a written ejection policy in place for the event. This policy shall be agreed between the licence holder and the Police in writing and this policy shall be implemented whilst licensable activity is taking place.
- A fire risk assessment shall be performed prior to the event. A copy shall be made available to the Police and relevant licensing authorities on request.
- The licence holder shall comply with the most recent event management plan for the event. The Police shall have access to the most recent event management plan on request. Any breach of the event management plan shall be seen as a breach of the premises licence.

CCTV



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A recording CCTV system will be in use during this event will be fully operational during the course of the event.

The recording equipment shall be stored and operated in a secure environment with limited access, to avoid damage, theft, unauthorised viewing and to maintain the integrity of the system. A record shall be kept of any access made to information held on the system.

The system clock shall be accurate.

The CCTV system will have sufficient storage capacity for 7 days evidential quality images.

The CCTV system shall cover all the bar areas within the licensable area, all entrance and exit points on site, all stage areas and all main thoroughfares within the site. A camera shall cover the car park area to the site.

There shall be a facility to burn off Police a copy of CCTV immediately should Police require it.

There will be a facility for someone to operate the CCTV system at all times that the system is in place.

The CCTV hard drive shall be kept for a period of 12 months after the event. There shall be a facility for the licence holder to view images and provide them to Police in a viewable format during this 12 month period.

Although it is accepted that the whole site cannot be covered by CCTV, the minimum expectation is that the entrance and exits are covered, and that any further cameras are positioned following consultation with the Police.

Mutiny First Meeting 19/10/2015

Present

Luke Betts – Organiser
Dave - Operations Manager
Heather Todd – PCC Events
PC Hockley – Hants Pol Strategic Operations
PC Rackham – Hampshire Police Licensing

Began the meeting by discussing this years event at Fontwell Park. Luke stated that there had been issues with the event and that this was due to them being out of their comfort zone with the types of acts they were under pressure to put on show from sponsors.

This led to a very urban clientele related to Gangsta Rap and this led to some of the disorder stated at the premises. Luke described the event at Fontwell as at times being a “Horror Show Event”. Some of the issues were relating to difficulties with the Policing response and other due to the crowd.

Luke stated that lessons had been learnt from the event in 2015 at Fontwell and they were looking to the future to operate a successful event.

Luke stated that for 2016 they were seeking to have more mainstream acts to appeal to a better crowd. Luke is seeking the type of acts such as Groove Armada, Mark Ronson, Example. This will hopefully reduce the risk of risk elements attending.

Event

28th – 29th May 2016 – King George V Playing Fields – Capacity 14,999

Plans

Looked at the early plans for the event. Luke will ensure that there is a “ring of steel” around the perimeter of the site 3 metres high (storm fencing). This will enable staff to get to all parts of the site around the outside if need be and make it less likely for people to throw things over etc.

There will be two main stages, one is an open stage and will be situated on one side, the other will be a large open ended big top at the other side of the site. There will be around 4-5 bars and these will be separate from any music. There will be a smaller “Hidden Disco” for local acts to partake in.

Plans look professional and well thought out and Luke shall provide us with them in due course.

Security

Out for tender currently. Luke was keen to ask for our opinion on Vespasian. We advised that we could not provide an opinion as would not be proper to do so. Luke then asked how we had found working with them in the past. We were open and honest and in doing so had no option but to be positive. Luke stated that he had made his mind up and would probably use Vespasian for the event.

Aware that the event is in Paulsgrove and aware of what happened at PSS and at present was looking at this early stage to have around 136 security on site to cope with demand. However this obviously subject to change dependant on the security plans and future meetings. Once EMP is put together there will be a clearer idea on how the 136 will be utilised.

One entrance point. Appears to be planned well. First contact is with amnesty bins, then with Drugs Dogs, then security, then the staff providing wrist bands (undecided at this stage how to use). This is also part of a queuing system where persons can be screened in the queue prior to entry.

Bars

Seeking a number of large firms to cope with demand. Have been in contact with the following:

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- Creative
- Peppermint
- People that do IOW
- Many many more

With regards to the bars I have advised that any firm providing the staff must provide a fit for purpose training program. I advised of the issues with poor training this year at other events and that any bar persons need a fit for purpose training. I have stated that there should be no cascade training.

Luke stated that in 2015 there were no failures re TPs despite Sussex performing one. Stated that he had worked with Sussex on this and would be willing to do so in 2016 and would put in place measures that satisfied ourselves.

Policing Bill

Luke seemed very keen to keep the Policing cost down and this was in part to his perceived lack of assistance and poor experience with Sussex Police. Luke was advised that it was too early to comment on Policing costs at this stage and that he would need to put forward an operating plan which minimised any issues with our concerns. Once we had an operating plan we could progress this.

Age of customers

Luke was advised that we were concerned with the event and the potential impact on children. This was based on the information coming from Sussex Police which we agreed was not greatly detailed. We stated that with regards to the potential issues with drugs, alcohol and violence as per reports from last year our position currently was that the event should not be under 18 and we were at present requesting an over 18 event.

Luke advised that he was currently selling tickets for 16+ so long as accompanied by an adult. Luke stated that other events/festivals were operating along similar lines and that Mutiny was going to work with the authorities to ensure that the issues Mutiny had last year were minimised. Luke stated that the 16+ was only accompanied with an adult and that the brief would be not to be allowing under 18s on site without a responsible adult.

I stated that in order for us to consider changing this position we would need to see what the operating plan was going to be and the onus would be on him to show us how Mutiny would minimise any risk to persons under the age of 18 at the event.

Luke raised that he did not believe PC Moss was aware that under 18s had to be accompanied by an adult. I advised that I would advise PC Moss of this and that the decision for any change of position would rest with him as he was the lead licensing officer for the event.

Summary

All in all first view is that the event will be a well run one. The organisers appear to be setting themselves up to be fully prepared this year and will be seeking to address the issues of 2015 at Fontwell. Whilst it is highly likely that we will get every thing we want from a licensing perspective we may not be able to agree on the under 18 with them. They will however be willing to work with us on this matter and put in place measures to mitigate any potential issues that we raise.

Report re Mutiny Planning Meeting held at Civic Offices Portsmouth 12/01/2015
10:30 -11:30 hours.

Present

All SAG members
Mutiny
Vespasian

Event

28/29th May 2016 each day between 12:00 – 00:00 hours each day. Alcohol between 12:00 – 23:00 hours. Held on King George V Playing Fields in Cosham, Portsmouth.

Organisers want the site from 23rd for pre site build – Event – Post site takedown.

15,000 people expected each day including staff and customers. Demographic will predominantly be between 18-35 years of age and a 50/50 mix of male and female. There will be 16-17 year olds attending, however this will not be the majority.

Tickets went on sale last year in August 2015 following the event. So far 2000 tickets per day have been sold. Mutiny are unable to state what the mix is re age on the tickets sold as there is no facility to check this.

Partners

In order to facilitate the safe event the organisers are using some of the following to operate parts of the event:

- **CCS** – To operate the bars. Well respected in the field and have experience at large festivals including IOW Festival, V Festival etc.
- **Vespasian Security** – Good working relationship with both Hampshire Police and Portsmouth City Council.
- **Tiger Tea** – Working welfare. Well respected in the field and have previously worked Portsmouth Mutiny, Victorious and Portsmouth Summer Show.
- **Festival Medical Services** – Service which will be first time used however they have experience working large scale events across the country.
- **Vanguardia** – Sound experts who work Victorious, Portsmouth Mutiny and many other large scale events.

Concerns re 2015 event

Mutiny accepted fully that challenges were faced at the 2015 event. They accepted that at times there were points for improvement and at times the event did not operate smoothly.

Mutiny accepted some of the criticism that it faced from Licensing authorities in Sussex but also felt that at times the criticism was not justified and unfair at times.

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Mutiny stated that all plans were signed up and agreed with the Police and Council teams. To then state that they were not sufficient was then unfair. Mutiny also felt that at times the council and the Police have raised issues which could not be evidenced or was based on opinion rather than fact.

That said Mutiny were well aware that changes needed to be made to improve upon last years performance.

What are they doing about it?

Taking the site this year to a smaller site. The whole site this year is the size of last years bus park. It is fenced off with steel shield fencing (over 3 metres high) and this has meant that the site will be more manageable, preventing issues with response for security and persons gaining entry - with illicit items. The site has been described as "A Fortress" this year.

Differing timings – Music/alcohol finishes at 23:00 hours. Event closes by 00:00 to assist with egress. This is different to last year which went on until 02:00 hours.

Bar provider different and implementation of Disney lanes at main bars. This will ensure that security can monitor queues for underage and drunkenness, limit the amount of customers reaching the bar at once and also enable greater monitoring of the bar area in general. Utilising CCS will also ensure that an experienced bar provider is utilised preventing any potential issues. The security teams will also be able to check for Proxy sales also.

Access improvement. New standalone ticket scanners to be used rather than the ones which are wi fi connected. This will prevent an entire system crashing and the wait that occurred as a result. Due to the site placement there will be better transport connections which the previous site did not have so much of. This will ensure easier access and egress meaning that residents will not be affected as much by persons entering and leaving the city. All transport companies have been spoken to including taxi drop offs.

Re Branding – Mutiny has been re branded to a carnival atmosphere rather than the former pirate mutiny branding. The acts being gained for the event have also been changed. Last year there was a very urban, gangsta, grime vibe to the event. This attracted a demographic which included elements of OCG in them and this caused a number of challenges for the organisers. This year with the re branding they are going for a more mainstream type of act such as Groove Armada etc. These acts are aimed at a student population locally and not at persons who may be involved in OCG incidents. The organisers are not seeking to operate an edgy event. They want mainstream to appeal to the masses. Masses that are not a risk to the event.

Independent operator re event control – The idea behind this is to ensure that there is a bespoke service for event control controlling the event from one location. This will prevent any confusion.

No Camping – This will prevent large scale drunkenness. Persons will only be able to drink on site. Will not go back to tent to consume alcohol. No re entry either meaning

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that persons will not have to keep going out and in and consume alcohol off site. Persons able to be monitored much better.

PCC Rocky Stone issues with 16-17 YO Raised

Rocky raised issues with last year's comments by Arun Council regarding potential sales of alcohol to children.

In order to ensure that the Protection of Children from Harm objective is supported at the event the organisers are:

- **Only allowing 16-17 in with an adult.** Then only 2 children per one adult. This will prevent lots of kids entering with one person.
- **Different entry point for 16-17 year olds.** At this entry point the adult will have their details taken.
- **Organisers will refuse entry** to any person who they are not happy with or whom they feel will not support the protection of children from harm objective whilst on site.
- **Going to introduce an ID for every sale of alcohol made.** Whilst they will operate a challenge 25 system they will be asking every one purchasing alcohol to provide a valid form of ID. This will ensure that staff are asking for ID and don't sell alcohol to children.
- **Security at queuing lanes.** Will also be checking ID on entry to the queuing system and monitoring the queue for underage and potential problem persons. They will also be able to manage the queue so that the bar staff are not over run and more likely to make a mistake. Security will also be positioned at the egress points of the queuing system looking for potential proxy sales and preventing these where it is believed to be taking place.
- **VIP bar – Adult only no children allowed.**

Mutiny stated that they are taking this seriously and want to operate a safe successful event. They state that they understand the importance of the measures above and want to go above and beyond other events as they truly see the benefit of these measures. They also need to have the 16-17 year old crowd for their event. This event is dependant on having 16-17 year olds and they feel that the measures being put in place will protect children.

Dispute over concerns raised by Council and Police

As stated previously Mutiny agreed with some points raised by Sussex however they disagreed with some of what was said:

- **Children being served –** Disputed this. No proof that this occurred. No TP Failure, No one issued FPN or prosecuted for such an event. Stated that adults were issued red bands if they could not provide ID and it did not mean a child was served. They also questioned why this person was not identified to staff or security at the time and why the council officer did not find the details out of this person. Had this been raised at the time Mutiny stated that they would have dealt with the issue. Because it was raised later they were unable to.

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- **Lack of communication at times with the Police** – Mutiny felt that at times the Police were sometimes not as helpful as they have found in other areas. At times they felt unsupported. Mutiny stated that a couple of times this related to incidents where they had asked for assistance and been advised “that’s not our role”. On being advised that this was understood but they needed assistance whilst security were en route the officer needed to go through a long process of raising with his management rather than dealing with the developing issue dynamically. Another occasion was with regards to issues with queuing when without warning or speaking with the security team or organisers they “kettled” a crowd awaiting to enter the premises. This caused animosity with some persons in the crowd and made matters worse for the organisers. The organisers felt that both the Police and the council had little experience of dealing with events of this size and that this sometimes showed.
- **Event Management Plans signed off by licensing authorities and Police** – Questioned how they can be criticised when they had provided event management plans which were complied with and signed off by these authorities.

Summary of Mutiny response

It appears that Mutiny are serious and committed to addressing the concerns of ourselves and the licensing authorities. They accept that there have been issues and they accept that improvements have been made. They have advised us how they intend to deal with these issues and how they will support the licensing objectives. It is quite clear to the writer of this document that they will agree to a lot of conditions which should satisfy our selves and lead to an event with minimal issues.

Meeting arranged for Monday 18th January 2015 at 14:00 – Civic Offices

Rocky Stone has organised a meeting with:

- Events – PCC
- Police Licensing
- Strategic Operations
- Vespasian

This will be to discuss the concerns we have. Discuss further the issues that Arun council and Sussex Police have raised and discuss the best way forward re what we are seeking.

We should also be aware of our position following the meeting with Sussex and be able to raise anything with them at this stage.

21945

Mutiny Meeting 18/01/2016 – Meeting room D – Library, Guildhall Square

Present

Police Licensing Team – PS Stuart Snow, PC Matthew Moss, PC Pete Rackham
Police Strategic Operations – PC Helena Temple
PCC Licensing – Nickii Humphreys, Derek Stone
PCC Events – Claire Looney
Vespasian – Oliver Gardiner, Simon Hodge
Mutiny – Luke Betts, Neil Roberts

Introductions performed around the table.

Matt Moss (MM) provided a summary of the meeting held on the 15/01 in Sussex with the silver commanders at the 2015 Fontwell event. Both Chief Inspector and Superintendent. MM raised that both had stated very clearly that they would not want Mutiny back in Sussex due to the issues faced.

MM stated that the issues/concerns raised by the silvers were around the following:

- Access/Egress
- Contingency concerns
- No back up plan in event of problems affecting Plan A
- Drugs and level of intoxication
- Saturday being not very good although Sunday improving
- Security under resourced throughout the event
- No serious crimes, although this was felt more through luck than planning
- Very anti Police crowd, which led to a decision to not deploy officers within the event itself on one of the days.
- Change of line up and act timings exacerbated these issues.

Stuart Snow (SS) reiterated the concerns that this gave the Police licensing team for any application in Portsmouth.

Luke Betts (LB) – Admitted that the ingress on Saturday was not great. Stated surprise at the Egress as he felt that this was one of the best parts of the events.

Oliver Gardiner (OG) – Raises issues with the Police response to requests for assistance and at times in general to the event. Raises that he has BWV footage of issues exacerbated by Police response and repeated requests to help and unhelpfulness of Sussex Police. This BWV footage is around the ingress issues on Saturday.

Stated that with regards to Egress there were no issues and none raised during the event. With regards to Ingress there were issues for an hour which were dealt with quickly to prevent any escalation of the situation. This was a one hour problem. The rest of the ingress throughout the event went smoothly.

SS – States that he was not there and that he can only go on what he is advised. States that he has to take cognisance of what two POPS Silver Commanders of the rank of CI and Supt are advising him.

Police Annex B

Neil Roberts (NR) – Disagree with many of the points that the Police have raised to SS and MM.

OG – Stating in control. Disagreed with how “Junior Police Officers” were dealing with issues on the ground and stated that had he not attended over the hour issues on ingress things would have been much worse. This was due to the way that the Police on the ground were managing the crowd. OG stated that regarding the issues raised over ingress for that hour he entirely agreed with the points raised for that hour. With regards to the egress he disagrees entirely and reiterates that no issues were raised over the course of the event regarding this.

MM – Raises that one of the issues raised was no clear chain of command in place.

NR – Raises that there was an event control in place with a person dedicated as in control when NR was not in the event control due to operational reasons. Stated that Police did not understand this. Stated that despite this they are this year going to have a dedicated person managing Event Control in order to deal. This person is from an independent company.

Claire Looney (CL) – Asks the question “what can we do to reinstate faith in yourselves?”.

LB and NR – Advise that they have thought long and hard about what measures they are putting in place to address the issues raised last year. These are as presented and discussed at a previous meeting and they feel that these measures will prevent the concerns from last year.

MM – States that he wants a heavily conditioned licence. He raises that if there is non compliance then he will be seeking to prosecute for those offences. He states that he does not feel at this stage that the event is suitable for under 18s to attend. He states that this is based on the feedback from the Silver Commanders and also Arun Council.

Nickii Humphreys (NH) – States that she agrees with this and refers to Arun Council detailing the serving of persons under 18 as issues raised.

LB – Disagrees with this. Raises that what this referred to was someone seen with a Red wristband being served. Red Wristbands were provided to persons who should not be served who would have been over 18 such as persons without ID, staff, council persons. LB states that at no point were any of his staff issued tickets or prosecuted for sale of alcohol to children. LB raised that at no point was this raised at the time with himself or his team and as such there is no proof under 18s were served alcohol. LB raises that the first time he is made aware of this is in November when this letter reaches himself. LB reiterates that there is no evidence of this and he disputes that children were served alcohol.

SS – Raises that Police felt uncomfortable at the event so were removed from site.

Police Annex B

OG – Disagrees with this entirely. States that at no point was he made aware that the Police had made this decision and at no point did the Police bring this up until now. Questions this and makes the point that surely the whole point of high visibility policing is to engage and show a presence, something that is meant to assist in calming things. Removing Police would not assist. In any case the Police did not tell us they had done this and we were unaware that this decision had been made. Again this is something not raised until months after the event.

LB – Raises that the first year in operation in Portsmouth was a well run event and he had worked hard to make this happen and work with the Police to ensure the licensing objectives were met.

MM – Agrees that in the day this was the way forward. However at night the dynamic changed somewhat and MM felt that there were some concerns around the under 18 aspect of the event. MM raised that this was already discussed with LB.

SS – Raises that there is a huge difference between 2014 and 2015 events of around 10,000 persons.

LB – States that the operational plans were all performed in conjunction with the licensing authorities and the Police and were signed off by them.

MM – Reiterates the earlier point that he has two experienced POPS CI and Supt who are stating issues and that this is concerning enough for MM to not be happy that Children will be protected at the event.

LB – Stating that as discussed he is keeping the event very mainstream with acts that are not going to attract the wrong crowd. He states that last year due to the type of acts he put on this caused problems with the crowd. Mutiny have learnt from this and are booking mainstream acts which appeal to a more mainstream crowd.

LB raises that by not having 16+ at the event this will cause the dynamic of the event to have to change and as a result he will have to go for a more adult crowd to get people to come. This concerns LB as it may cause more problems.

NH – Advises that LB need to keep on top of the acts and not book acts that cause issues regardless of the age group.

NR – Advises that 16+ are integral to the plans of Mutiny coming back long term. They are booking mainstream acts and focusing on no inappropriate acts for children. NR states that looking at the issues likely to be faced, Mutiny team believe that these can be minimised by strictly controlling the sale of alcohol on site. This will prevent children being served alcohol. These plans are in place and will prevent issues.

NH – Raises that the plans in place last year clearly were not followed as the council feed back is that you committed offences under S136 of the LA 03 by not complying with management plans. Raises that they considered prosecuting but did not and instead you received an official warning from them.

NR – Disputes some of the evidence that the Council and Police have provided.

Police Annex B

NH – Raises that despite the plans put forward, based on the evidence provided by the council NH is not convinced that the event will be able to satisfy the council that children will not come to harm and that this is based on last year where the council received good plans but an inability to adhere to these plans.

LB – Disagrees

MM – Raises that the licensing authorities and Police cannot simply ignore this information. MM raises that there are consequences to actions and that one of the consequences of last years poor event is that Police and Council at this stage do not believe that the event is suitable for those under 18. MM raises the issues around risk of the event and drunks and that there is three times the bars at this event than in 2014.

LB – Raises commercial concerns. States that large sponsors of the event will pull funding if no 16+. Raises that large sponsors already were unhappy not 14+ but were satisfied with the event being 16+ like other events. Raises the concerns of having to make changes to the line-up to encourage a demographic he doesn't want at the event in order to keep afloat if no 16+ at the event. Raises example of Soundclash and how he doesn't want to be like them.

MM – Asks how many kids have purchased tickets so far and how many are likely to go.

LB – Cannot state how many have purchased so far as ticket website doesn't have this function. However projected is around 10% with the management of this re measures such as only 2 under 18 per over 18 and entry gate details etc.

MM – States that he has concerns with this. States concerned that LB doesn't know how many children are attending.

NH – States that it is not unreasonable to be cautious around this based upon the information received last year.

LB – States that we are putting measures in place to prevent these issues and also putting measures in place to prevent ending up like hard edge events. Raises the measures discussed at the previous meeting and emailed through. Reiterates that to allow 16+ will not impact and that dealing with it with no 16+ will not be good.

MM – Raises that it was very nearly dealt with by objecting to the event rather than continuation of working with Mutiny.

SS – States “You're only as good as your last gig”. Raises that we need clear plans and measures to be put in place to show how you will support the licensing objectives and contingency plans to prevent last years issues.

LB – Stating that they want 16+ as integral to the current plans and want to work with the Police and Licensing Authorities to operate a safe successful event.

Police Annex B

Helena Temple (HT) – Raises that if 16+ are only 10% of the predicted crowd. Why is LB so concerned re money?

LB – Most of the finance comes from sponsors not from ticket sales. Sponsors such as MTV etc. LB reiterates more of the plans already discussed at previous meetings including the detail taking of the adults. Again reiterates that over 18 only will cost him financial backing.

NH – Asks if sponsors are aware of the issues.

LB – States that sponsors attended last year's event and were happy with what they saw. LB raised that he is a local person to Portsmouth with local business interests with a history of working with MM and PR and that he does not want to jeopardise this. LB reiterates that he wants to operate a safe, compliant, successful event and that he feels that going 18+ only will jeopardise this. LB Reiterates that he and his team are doing so much to change matters and prevent the issues of last year and that he firmly believes that the measures they have in place will prevent this completely.

MM – Raises that if he wants 16+ he needs to tell us how he is going to prevent these issues.

LB – Reiterates he wants to work with us and satisfy us.

NH – States that she wants him to minimise any issues and that she does not want a repeat of last year.

LB – Reiterates that he does not want to be pushed into an 18+ event.

NR – Raises that once a decision is made to go to 18+ it is very difficult to change it back in the future.

MM – Reiterates that he wants to see how Mutiny will prevent last year's issues prior to making a decision.

Derek Stone (DS) – Asks why Police have stated security were under resourced?

OG – Disagrees with this statement.

DS – States that we will want to see enough security and a plan in place.

OG – Raises that this years plan includes steel shield fencing, that he has worked the site previously and is far more manageable this year and will have a different demographic.

LB – We are taking all you say seriously and are committed to running a safe event and one which has few issues. We are taking this seriously. Raises that they are happy to provide the Acts to us in advance so we can raise with them if there are any issues associated through Intel with these acts so measures can be put in place.

MM – Advises to firm up the plans and present them to us.

Police Annex B

Pete Rackham (PR) – Advises that regarding plans around training/security to make it clear what is required from those outside agencies. Particularity with regards to the plans they are putting in place around ID for everyone etc.

LB – Raises that they don't want to put in application until all are happy.

MM – Advises to put in the application with full conditions to state how they will minimise any issues and that we can then begin negotiation process.

LB – We want to do good things not botch it.

Rest of meeting was very similar – discussing that Mutiny need to put in the application and show what they are doing to have 16+ and make it safe.

End of Meeting

Supplementary Occurrence Report

Hampshire Constabulary

Printed: 12/09/2017 16:18 by 21945

Occurrence: **44160027773 Z Prem Licence (Management Occurrence)**

Author: #21945 RACKHAM, P.

Report time: 08/03/2016 12:07

Entered by: #21945 RACKHAM, P.

Entered time: 08/03/2016 12:07

Remarks:

Mutiny Planning meeting - 08/03/2016 1030 Council Library

Report:

Planning meeting with partner agents and organisers - Neil Roberts in place - Luke Betts on holiday.

Updated plan of the site provided to all parties present. PC Rackham has gained a copy.

NR - Advised that currently ticket sales stood at 2500 for Saturday and 3000 for the Sunday. This is somewhat down on the 15000 they want each day. However they foresee a dramatic increase in the next 8-10 months due to the current advertising campaign which historically has improved sales dramatically over this time.

NR - Advised that the main changes were:

- Rotation of main stages following engagement with PCC EHO to minimise impact of noise on local residents.
- 5 fairground rides rather than 4.
- Area D4 on the plans has a small bar in the market trading area which will have a small DJ playing.
- Childrens entrance on the plans are as per the main entrance.
- Stage 3 is a "secret" bar with music and a bar. This is right against the fence line.

I raised the following points:

Bar in D4

Raised that we had discussed throughout all Police meetings from October 2015 onwards that we always have concerns when bars and music are combined. These issues are around under age drinking as bars and music are frequented by children and they chance their arm obtaining alcohol. I also raised issues around disorder as people tend to stay and continue to drink and are more difficult to stop. I asked why this advice was not taken onboard and asked what measures would be in place to minimise any issues. I was advised that the bar was a small bar with a small DJ set and would be managed by SIA. Advised that measures on site re ID checks and security presence would prevent issues from escalating and matters could be dealt with before they became an issue.

Childrens Entrance in same area as General Entrance.

Raised that the plans previously seen in January 2015, following concerns raised with the children attending showed a completely separate entrance for children. This was a measure put in place by the event organisers to satisfy ourselves regarding the safety of children. I raised that it was disappointing to see that this had changed and this seriously concerned us. I raised that there was a licence condition regarding this and currently it appeared that the premises would breach this licence condition. I asked for clarification as to how this would be managed and if it would be a separate entrance. I raised that currently it appeared not to be and that our expectation would be that it is changed to ensure compliance with the licence conditions and also to ensure that they fully promote the licensing objectives namely around the protection of children from harm.

RESTRICTED

Police Annex B

Stage 3

This is a "secret" area with a capacity of 1500 people. It is very much like the "Hipshaker" events operated at numerous festivals. RAW advised that these premises were often frequented by a "druggy" crowd. I also raised this and supported this comment re events I had attended. I advised again that music and bars were both in place and this may lead to issues and I would like to know how these would be managed.

Response

Bar in D4 - As per initial points on the WS

Childrens Entrance - They will clarify what is happening via email.

Stage 3 - This will be managed appropriately. The bar is on both sides. Clicker on entrance by SIA and SIA inside the area monitoring backed up by response teams. They will provide an operating plan to satisfy ourselves. This was requested by RAW and Strat Ops.

Actions

Email Neil and Luke requesting clarification on these points.

Police Annex C

Policies

- 1 The Premises Licence Holder shall produce and comply with the most recent event management plan for the event. The Police shall have access to the most recent event management plan on request. Any breach of the event management plan shall be seen as a breach of the premises licence.
- 2 The final event management plan will be passed to the responsible authorities at least 14 days prior to the event. It is acknowledged that the EMP is a live document, however after this point any changes made, or any deviation from the plan during the event, will only be made in exceptional circumstances, and recorded in the event log. These changes must be raised at the next available ELT.
- 3 The event will have an event log in place. This will be kept up to date by event management and will be used to record all significant policy decisions made during the event by staff. This log will be available at every ELT meeting, and will be available for inspection by the responsible authorities at any point.
- 4 Police and Local Authority Staff will have full unlimited access to all parts of the event site.
- 5 There shall be a written drugs policy in place for the event. This policy shall be agreed between the licence holder and the Police in writing and this policy shall be implemented whilst licensable activity is taking place. This event will include reference to legal highs and must ensure a zero tolerance policy in this area.
- 6 There shall be a written ejection policy in place for the event. This policy shall be agreed between the licence holder and the Police in writing and this policy shall be implemented whilst licensable activity is taking place.
- 7 A fire risk assessment shall be performed prior to the event. A copy shall be made available to the Police and relevant licensing authorities on request.
- 8 Customers will not be allowed to bring their own alcohol on to the site.
- 9 The premises license holder shall ensure that customers do not bring Glass bottles onto the site.
- 10 The premises license holder will only allow customers to bring sealed bottles of water on to the site.

Entrance

- 11 All persons attending this event who are aged 18 years and over will be required to have photocard identification. In the event that a person attending the are clearly over 30 years old, then they will be permitted entry to the event as an exception. The total number of people admitted in this way will not exceed 20 per day, and a record must be kept of the people admitted in this way that includes their name and address. This condition will not apply to performers and staff.
- 12 All persons aged 18 years and over will be issued with a wristband.
- 13 All persons aged 16 or 17 will **NOT** be issued with a wristband.
- 14 Any person aged 16 or 17 must be accompanied by an adult. There will be a strict limit of 2 under 18s per accompanying adult. Each entrance in this manner will be risk assessed by the operator.
- 15 There will be a separate entrance dedicated to persons under 18 and their accompanying adult and guidance in relation to proxy sales must include clear warning that in the event someone under 18 is caught with alcohol the whole group is liable to removal.
- 16 Any person aged 16 or 17 attending the site who displays signs of being either under the influence of alcohol or drugs will be breath tested. In the event someone aged 16 or 17 provides a positive sample their entrance to the event will be refused.

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- 17 The premises license holder will ensure that dogs trained in dugs detection are used at the entrance of this event at random intervals. The dogs used will be supplied by a company either accredited by the home office or approved by Hampshire Constabulary.

Bars

- 18 The licence holder shall ensure that all members of staff are informed of the objectives of the Licensing Act 2003 and the statutory requirements in order to ensure compliance with all relevant provisions of the Act.
- 19 The licence holder shall ensure that all members of staff involved in the sale of alcohol receive training with regards to age restricted sales. This training must include the following:
- The licensing Objectives.
 - Recognising signs of drunkenness and recognising intoxication through drugs.
 - Challenge 25 and appropriate forms of Identification.
 - Refusals logs including when and how to use them.
 - Sale of alcohol to persons under the age of 18.

This training must be centrally completed. Cascade training by bar supervisors should not be the default training method

This training must be documented, signed to state understood by any person involved in the sale of alcohol on site and kept for a minimum of 6 months following the event. No person shall sell alcohol until they have received the training and signed the training document.

- 20 No one shall take part in the retail sale or the supply of alcohol prior to being trained.
- 21 Any person attempting to buy alcohol regardless of apparent age will be required to produce satisfactory photographic identification as proof of age. Acceptable ID shall be a Valid Passport with hologram; Valid UK Photo card Driving Licence, PASS approved ID or Military ID where the date of birth is present. In the event no ID is produced no sale shall be made.
- 22 Any person involved in the sale or supply of alcohol shall have a lanyard to be worn on their person detailing the training they have received for easy reference.
- 23 Challenge 25 Signage advising customers of the Policy shall be in place at each bar.
- 24 A refusals log shall be in operation at each bar. The refusals log shall be maintained throughout the event and be made available to Police or the Licensing Authority on request. The refusals logs shall be kept in paper or digital copied format for 2 years after the event.
- 25 No supply of alcohol shall take place at any bar unless a Personal Licence Holder is present in a supervisory capacity.
- 26 Each bar shall have on display a document showing details of the bar. These details shall be the name of the bar manager, their Personal Licence number and the hours the bar is open until.
- 27 All bar managers shall have access to a radio link with the event management and security.
- 28 All Personal Licence Holders shall be made aware of the festivals licence conditions. This shall be documented and a copy of the conditions shall be made available at each bar. Police and the Licensing authority shall have access to this documentation when requested.
- 29 No glass drinking vessels will be permitted anywhere on the site where members of the public have access and licensable activity is taking place. Where alcohol is being served from a glass bottle it will be decanted into a plastic or similar container.
- 30 Any shots or shooters or spirits shall be sold with a mixer. There shall be no shots, shooters or spirits served in containers with a total capacity of less than 100ml.

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- 31 There will be no sales of spirits where the total measure of spirit in the drink exceeds 50ml
- 32 Any person under the age of 18 attempting to purchase alcohol or any adult attempting to purchase alcohol for someone under 18 shall be asked to leave the event after event organisers have considered that it is safe for them leave the site.
- 33 A minimum of one SIA accredited person shall be present at each bar at all times that alcohol is being sold or supplied and have access to a radio link with the event control.
- 34 The sale or supply of alcohol shall only be from the fixed bars as shown on the agreed Event Management Plan
- 35 There shall be on site at all times a person nominated by the licence holder to liaise with the Police and Licensing Authority in order to deal with any issues arising as a result of Licensing checks performed at the event. Here possible this person should be the DPS
- 36 No alcoholic drink shall be priced below £2.50.
- 37 A sign shall be placed at each bar encouraging persons to drink responsibly.

Security

- 38 There shall be a fence around the full perimeter of the licensable area. All fencing used shall have no gaps greater than 30 cm in the bottom and shall be at least 2 meters high. The only exemption to this is where there are entrances and exits, or existing fence lines in existence which are deemed suitable both by the event organisers and the Chief Officer of Police
- 39 All staff shall be issued with a wristband or Lanyard identifying them as staff working at the event
- 40 The Premises License Holder shall ensure that there are sufficient staff on duty to safely run the event whilst upholding all of the licensing objectives.
- 41 The specific number of volunteers, Stewards, Marshalls and frontline SIA staff shall be recorded in the Event Management Plan (EMP). They will be based on a capacity of 14,999 staff and customers for the entire licensable area. The most recent copy of this plan shall be available to the responsible authorities. The numbers of staffing will reflect the different challenges of the individual days various events and will not be generic.
- 42 The numbers of security staff will be set making reference to the most relevant / recent statutory guidance.
- 43 The licence holder shall maintain a register giving details of each and every person employed in the role of a security and shall provide upon request by any Police Officer or Council Officer, the following details:-
 - (a) The licence number, name, date of birth and residential address of that person;
 - (b) The time at which he/she commenced that period of duty
 - (c) The time at which he/she finished the period of duty
 - (d) If that person is not an employee of the licence holder, the name of the person by whom that person is employed or through whom the services of that person were engaged;
 - (e) The register shall be made available to Police or the Licence Authority on request

This register shall be in paper or digital format.

Any person employed by the Licence Holder carrying out security activities shall wear a fluorescent/reflective tabard/jacket. In the event it is necessary to breach this condition, a note must be recorded in the event log with the name of the decision maker and the justification for this (IE – VIP

Police Annex C

protection in a non public area) and the approval of either a police licensing officer or of the senior police officer on duty for the event must be sought.

- 44 Every entry/exit point to the venue shall be manned by an appropriately accredited SIA person.
- 45 A minimum of one front line SIA accredited person shall patrol any area demarked officially for the use of customer car parking at all times whilst the car park is in use for customers at the event.
- 46 All security persons shall be linked via radio
- 47 The DPS shall ensure that bag searches are carried out as customers enter the event.
- 48 The DPS shall ensure that any person appearing to be under the influence of illegal drugs shall be refused entry.
- 49 Any person deemed unfit due to drink or drugs at the event shall be asked to leave the event after organisers have considered that it is safe for them to leave the site.
- 50 Last entry to customers shall be 20:00 hours. There shall be no admittance to customers after this time except in an exceptional circumstance. In the event a circumstance is deemed exceptional each entry will be recorded and the rationale for this admittance documented in the event log.
- 51 There shall be no entry or reentry into the site after 2200 hrs in any circumstance.
- 52 Upon request by a responsible authority the holder of the premises licence or an agent on behalf of and under the authority of the licence holder shall provide precise information regarding the number of people present on the site at the given time during which licensable activities are taking place.
- 53 The licence holder shall ensure that patrols of the site including the car park area are performed by security staff of the site whilst the site is closed to the public.
- 54 A response team staffed entirely of SIA shall be available for deployment during the event. This team will have at least one member who will be in possession of a visual recording device of a type agreed with the police. This team will not be used for any other function.

Children/Vulnerable adults

- 55 There shall be an area within the licensable area dedicated to dealing with child welfare and vulnerable adults.
- 56 There shall always be on duty at this location a person nominated as in charge. This persons shall be Disclosure Barring Service (DBS) checked and shall be able to prove that status at any time the event is ongoing.
- 57 Staff working in the child welfare area shall work in a minimum of twos when dealing with children and shall not be left alone with them at any time.
- 58 Children shall not be left alone without supervision in the child welfare area.
- 59 Staff working in this area shall have access to a radio connecting with Event Control.
- 60 Children and adults shall be kept in separate areas within the dedicated area and this area shall be kept secure
- 61 There shall be a written policy in place stating how the event management shall deal with lost children and vulnerable adults.
- 62 Wristbands enabling children to have parents contact details written on them must be offered to children attending the event.

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Medical

- 63 There shall be a facility on site to deal with persons taken unwell or injured during the course of the event. This facility shall be open at all times that the site is open to members of the public.
- 64 An SIA accredited person shall be present at all times that the facility is open to members of the public.
- 65 The medical facility shall have access to a radio connecting to the site control.
- 66 The numbers of medical personnel will be set and recorded in the EMP taking into account any statutory guidance available at the time of the event.

CCTV

- 67 A recording CCTV system shall be installed and be fully operational during the course of the event. The recording equipment shall be stored and operated in a secure environment with limited access, to avoid damage, theft, unauthorised viewing and to maintain the integrity of the system. A record shall be kept of any access made to information held on the system.
The system clock shall be accurate.
The CCTV system will have sufficient storage capacity for 7 days evidential quality images.
The CCTV system shall cover all the bar areas within the licensable area, the area immediately in front of any stage where a performance is taking place, and the area in front of any screens where people are likely to congregate.
There shall be a facility to burn off Police a copy of CCTV immediately should Police require it.
There will be a facility for someone to operate the CCTV system at all times that the system is in place.
The CCTV hard drive shall be kept for a period of 12 months after the event. There shall be a facility for the licence holder to view images and provide them to Police in a viewable format during this 12 month period.
This CCTV must cover as a minimum:
 - The main entrance
 - All bars
 - All main arenas.

Incidents related to Mutiny 2016

Drugs - 44160199744 28/05/2016 17:40

Male detained by security after attempting to enter the premises with a large bag of cannabis.

Male later charged with possession of a controlled substance.

Suspicious Incident – 44160199999 – 28/05/2016 21:44

Female ejected for intoxication stating that she has been offered drugs by an unknown person at the premises.

Theft – 44160200094 – 28/05/2016 16:25

Female reporting that she has had her bum bag stolen by two unknown males.

ABH – 44160200132 – 28/05/2016 22:40

Victim is involved in a dispute with a male and is head butted receiving a cut above his eye.

Common Assault – 44160200138 – 28/05/2016 18:45

Male reporting that his friends have been assaulted by a person in their group.

Drugs – 44160199744 – 29/05/2016 17:10

Male seen to hide something in his pants when approached by Police. Male is searched and a number of pills found which were ibuprofen which the male was going to sell as controlled substances at the event.

Drugs – 44160200823 – 29/05/2016 18:00

17 year old found dealing wraps of white powder. Male arrested and later issued a final warning.

ABH – 44160201109 – 29/05/2016 22:00

Two males argue. One punches the other in the eye leaving him with ABH injuries.

Suspicious incident – 44160201153 – 29/05/2016 19:25

Male found with alcohol on his person and 15 years of age. Male then is searched and £400 in cash and unknown tablet found on him.

Assault Police – 44160201214 – 29/05/2016 23:45

Police Annex D

Male seen being abusive to members of the public. When spoken with by officers he spits at two of them and is arrested.

Offensive Weapon – 44160201259 – 29/05/2016 19:15

17 year old attempts to gain entry to the premises by jumping the fence. Stopped by security and when searched is found to be in possession of a bladed article.



TTK Welfare

Event Welfare & Youth Safety Policy Mutiny Festival 2017

1. General Event Welfare

TTK is a professional and reputable event welfare company and has been providing welfare and youth protection services at Mutiny Festival since the festival started in 2014, and will return again for 2017. The company provides welfare support to event attendees who find themselves vulnerable or distressed and in need of a safe, secure and friendly place to turn to.

TTK will provide personnel who are trained and qualified in working with youth and young adults in general, specialising in issues such as drink/drug abuse support, sexual safety support and counseling. All managers and supervisors will have current DBS checks and no work with young people will be done without a DBS checked presence.

There will be accurate and thorough methods of record keeping during the event so that the Festival Management will have full statistical information on numbers visiting the welfare unit. Post-event, a welfare report will be submitted to the Mutiny Festival Management team and will include a breakdown by gender, age, time and date as well as basic reason for welfare care.

Welfare personnel will be in radio contact with event control and able to respond should an incident on site require welfare skills.

The welfare tent will be positioned next to the medical tent and will work closely with on-site medics to provide a safe haven for those casualties or cases that need shelter and support in recovering from drink or drug induced states but no longer require medical attention. Equally, the welfare team will work closely with on-site security who may be dealing with a person in distress or an under-aged person.

The welfare tent will be a warm, dry place where visitors can recover or rest. There will be supplies such as blankets, mats, hot drinks or water, sick bowls and other material to help those that may need to recover from over indulgence. The tent will be opened as long as public are on site.

2. Youth Safety

As well as being one of the licensing objectives, Mutiny Festival assumes both legal and moral responsibility for the welfare of those under the age of 18 on site. As the event stipulates that only those aged 16+ may attend, this primarily means youth age 16 or 17. For the purpose of this event, we will define "Youth" as those age 16 and 17.

In considering situations where youth welfare is most at stake, we will put the following policy into practice

2.1 Admitting Youth to Site: Tickets are sold at a single rate for all ages. There will be no "youth tickets" sold at a price different from "adult tickets"

Police Annex E

The Mutiny website states the following regarding admitting youth to site:

- *Mutiny Festival is an over 16's event.*
- *Anyone aged 16 or 17 years at the time of the event must be accompanied by an adult aged 18 or over with a limit of two 16 or 17 year olds per adult.*
- *If the adult is clearly aged 30 plus and/or has suitable ID to prove this, then this limit can be increased to four 16 or 17 year olds per adult. This increase is solely at the discretion of the festival's security team*
- *Anyone not deemed to be 16 or over and cannot prove their age or anyone aged 16 or 17 years and deemed to be under the influence of alcohol and/or drugs will not be allowed access to the event*
- *Any person under the age of 18 attempting to purchase alcohol or any adult attempting to purchase alcohol for someone under 18 shall be removed from the site.*

All ticket holders will receive an email confirming their ticket and stating the terms & conditions of purchasing a ticket as stated above and this message will also be emphasised in social media places.

2.2 Youth: Separate Entry The ID of anyone appearing under the age of 25 will be checked at the admissions gate. The following will be in place:

- Members of the Welfare crew managed by one of the DBS checked supervisors will be positioned in front of the gates and along the queue, reminding people to have their IDs ready for checking
- A distinct and separate entrance point will be dedicated to the entry of 16-17 year olds only, and with their responsible adult. This will be clearly signed for public as they approach.
- The Welfare crew will be active in looking for those who appear under 18 and guiding them to the correct Youth Entrance point. This active approach should alert any underage person that they will not get through the regular entrance queue.
 - Should 16-17-year-old present themselves at a regular entrance queue they will be re-directed to the correct queue
 - Should a 16-17-year-old enter the Youth Entrance point and not have a responsible adult with them, they will be turned away with no refund as per the T&Cs stated on the website, as long as they are fit to leave unescorted. If not, we will have the resources to let them stay within the care of the welfare team until they are ready to leave safely.
- When presenting their tickets at the Youth Entrance point, the ID of the responsible adult & youth(s) will be checked.
- Any youth who appears to be under the influence of drink and/or drugs will be breathalysed. If this provides a positive result, the young person will be refused entry with their accompanying adult and assessed as to whether they are safe to return to where they came from. If not, they will be cared for in Welfare until they are (see below).
- Data Collection: The responsible adult will have their name & contact mobile number collected as well as the name(s) of the youth(s) they are assuming responsibility for.

With this method of collecting data at the gate, security, medical and welfare personnel are able to have methods for contacting the responsible person should anything untoward happen to the youth while on site

Police Annex E

- It will be made clear at this point that the named adult age 18+ assumes responsibility for the youth(s) they are accompanying.
- Should security personnel or welfare personnel at the 16-17-year-old entry gate feel suspicious about the relationship between the youth and the responsible adult i.e. if it appears that the adult has been randomly approached by the youth in order to gain access, the adult & youth may be taken to the side, possibly to the Outer Welfare tent and asked more questions about how they know one another. If it is suspected that the relationship is not genuine, both parties will have their tickets removed and they will be refused entry.

2.3 Outer Youth Welfare Area: Some young persons may be “turned away” at the gate for not having ID or for being under 16 or for being in drink. There will be a welfare tent just outside of the Entry gate (in the public area) where members of the Welfare crew can process and help these young people while being shelter and private. This tent will have basic welfare supplies such as sick bowls, blankets, bottled water and so on.

It is worth repeating that all youth welfare work will be done in pairs with a DBS checked supervisor present.

- The first step will be to assess where the young person lives and how they arrived at site. They will be encouraged to leave by the method they arrived if safe to do so. Information about public transportation (buses, trains, taxis) will be available at the gate and the young person will be directed to use this information to get home.
- In rare cases, the youth/ young adult with no ID may be from out-of-town and stuck on site with no transportation immediately available to them to return home. They are vulnerable young persons and as such are the responsibility of the Festival Management (Under Licensing Objective 4) until an adult can collect them from site.

The welfare of these young persons shall be looked after by a qualified member of the festival welfare team who will see that they are kept safe and assist in getting hold of the parent or responsible adult who will collect the young person. Event Control will be notified so that this action is officially logged.

- If it appears that the young person being held in Outer Welfare is intoxicated, a breathalyser may be deployed to ascertain if the under aged person has been drinking and therefore vulnerable. If a medical opinion or support is required, the Welfare team member will radio through for a medic to attend.

Records will be kept of welfare support work in this Outer Welfare tent so that statistics can be analysed post-event.

2.4 Main Arena Youth Welfare: The festival will have a welfare tent within the licensed Main Arena, the purpose of which is to provide a dedicated team of experienced personnel who will support vulnerable people, including youth admitted to site with a responsible adult. They will:

- Ensure youth who are separated from their responsible adult and feel insecure are kept safe until the responsible adult can be located with relevant information collected.
- Help instigate the searching procedure for “missing” youth if a responsible adult reports that a youth is missing.
- Offer support to the festival medics and security who may have to deal with an under-aged person when there is no parent / guardian available

Police Annex E

Should a youth arrive in the welfare tent needing support, particularly if they are in an 'unfit state', the Welfare team will attempt to locate and contact the responsible adult using the data collection forms that were completed at the entry gate. Once the responsible adult arrives, they may be questioned by security and welfare as to why the youth has been unsupervised to the point of needing welfare support. Under consultation with Management, security may eject both the adult and the youth once the youth is capable.

Should no data collection form be found or the responsible adult unable to be located, the youth will be held safe with welfare until there is a resolve: i.e. the responsible adult arrives or the youth's parent/guardian at home is contacted.

Youth in an unfit state receiving welfare support will be kept separate from adults receiving support. Their wellbeing and progress will be monitored by one of the DBS checked personnel and all youth work will be done in pairs.

2.5 Abuse Disclosure / Neglect: If a youth discloses information about abuse to any member of the festival, they shall be directed to the Welfare tent as a "Safe Space". The youth will be minded by DBS checked members of the welfare team should the youth feels they're in need of protection or support. If necessary, a call shall be placed to the *Youth Social Care 24 hour line* for advice on how to proceed and police shall be called if the incident warrants their involvement.

2.6 Youth and Medical Treatment: Legally, youth age 16 and 17 are allowed to seek medical help and discharge themselves from medical care without permission from their parent or guardian. However, if it is established that someone is 16-17 and is presented to the medics unconscious or in a vulnerable unfit state (unable to care for themselves) or having presented with a severe injury or illness needing hospital support, the Welfare team may be called to help locate the responsible adult on site. In a worse case scenario, the youth's parent or closest relation off site may need to be called. See below regarding "overindulgence".

2.7 Youth and alcohol or drugs:

1. The only outlets for alcohol sales on site are all managed by a single professional company, with experienced staff who will be aware of the necessity to sell alcohol responsibly.
2. A "Challenge 25" system will be in place and bar staff will ask for photo ID for all persons looking under 25.
3. Drugs are not tolerated at the festival and security measures are in place to stop drugs from coming onto site or for dealing with any drug holders that may be found. (See Crowd Management Plan)
4. Should Security personnel notice alcohol in the hands of someone who appears young or looking under 18 without any ID to prove otherwise, the drink may be confiscated and poured away. They will investigate this proxy sale in an attempt to find the adult age 18+ who purchased the alcohol for the youth. If identified, this adult and the youth will be ejected.
5. Should they notice drugs in the hands of a youth, the young person will be held. Welfare will be present whenever a youth is being held.

2.8 Youth and Over Indulgence / Social Disorder: Despite all efforts to control and monitor alcohol and prevent drugs from entering the festival site, there may be instances when a teen may have had access to drink or a drug and has indulged to the point of illness or socially disruptive behaviour.

Police Annex E

1. Should Security, Stewards or any festival staff be presented with a youth who is unfit or incapacitated due to intoxication or possible drug use, they shall be taken to the medical tent as soon as possible either on foot (if able to walk) or a medical unit will be called to them.
2. The medics on site will be trained and experienced in working with the conditions presented and their medical treatment, particularly of life threatening conditions which will take priority. They will be in a position to ascertain the name of the young person.
3. Once the youth is out of danger medically but still in need of being watched, they will be handed to Welfare.
4. Medics or welfare may require data gathered at the Youth Entrance point to get the name and contact details of the responsible adult on site.
5. If the youth is so incapacitated that they cannot give a name or they give a false name or the responsible adult/ guardian cannot be located, then that youth's welfare is the responsibility of the Festival Management under License Objective 4.
 - As long as the young person is being medically treated they are under the care of the medical personnel.
 - If medical treatment requires the young person to be taken to the hospital and no guardian / responsible adult has been located, the police or Social Care shall be consulted regarding assuming responsibility once the young person has left site in the ambulance. Efforts will continue to contact the guardian.
 - Should medical personnel feel that the immediate treatment has been given, yet the youth is not yet ready to be released, the medics may call upon a member of the Welfare team/Youth Welfare specialist to take charge of the youth while they are recovering (see point 2.4 above).
 - If the youth has medically recovered and is capable and the medics feel they can be released yet the responsible adult on site has not been located then Welfare will try to persuade the young person to contact the parent / guardian / responsible adult. They will mind the youth until the parent/guardian /responsible adult arrives. In a worse case scenario, welfare will call upon Police or Social Care to advise if it is felt that the youth is will be exposed to further harm.
6. Should Security be alerted to a social disorder situation that involves a youth, then that youth shall be held, their name taken and as with a medical situation, Welfare may assist in the attempt to locate the responsible adult who accompanied that youth.
 - If the youth has given a false name or the responsible adult not located, then Welfare will consult with Festival Management about informing police of the situation and Police then advise on responsibility for the young person.
 - Every effort will continue to locate the responsible adult on site
 - A member of the Welfare team will be present while the youth is in Security custody to ensure that there is a neutral third party witness to any actions that take place and ensure that the youth's welfare is looked after.

Incidents linked to the event 2017

Saturday

44170200238 27/05/2017 17:54 – Section 35 – Main Site

Male causing issues at the site. Male issued a S35 dispersal and leaves the site.

44170200372 27/05/2017 19:58 – PWITS – Main Site

Males seen by Security Staff to act suspiciously in that they are handing items to each other. Males searched and found to have drugs in their possession.

Males released under investigation.

44170200697 27/05/2017 23:40 – Assault – Main Site

Male stating that he has been punched in the face by door staff on being ejected following a fight between him and another male.

Investigation Ongoing

44170200617 27/05/2017 23:46 – Sexual Assault – Main Site

Female aged 14 enters the site with her 13 year old sister. They are signed in by the father who then leaves. Whilst in the big top the aggrieved alleges that she has been cornered by a group of males and one of the males digitally penetrates her.

Victim then goes to the welfare tent and is seen by a doctor who she makes the allegation too.

44170200720 28/05/2017 00:31 – ASB – Off Site

DPS reporting that they are closed but have around 40 people on the car park drinking. Believes they have come from Mutiny.

Sunday

44170201039 28/05/2017 10:15 – Common Assault – Main Site

Informant reporting that the day previously she was spat at by her ex partners nephew.

Investigation Ongoing.

44170201162 28/05/2017 12:25 – Theft – Main Site

Police Annex F

Informant reporting that the previous day he had passed out through drunkenness and when he awoke he had items stolen from him.

Investigation ongoing.

44170201319 28/05/2017 14:38 – ABH – Main Site

13 year old found by Police stating she has been assaulted by another person in the queue.

Investigation Ongoing.

44170201515 28/05/2017 18:15 – PWITS – Main Site

Drug dog indicate on a male. Search performed and find 10 bags of powder. Male arrested.

Investigation Ongoing.

44170201654 28/05/2017 20:14 – ABH – Main Site

Female reporting that she has been punched in the face whilst on site. Suspect named.

Investigation Ongoing.

44170201711 28/05/2017 20:43 – Public Order – Main Site

Male shouting racially abusive words to Police officers. Male arrested for Public Order issues.

Investigation Ongoing.

44170204126 28/05/2017 20:30 – Drugs – Main Site

Male produces a bag of white powder
Male detained by licensing officers working and taken to Police compound where powder is tested and confirmed as cocaine.

Investigation Ongoing.

44170201741 28/05/2017 21:11 – PWITS – Main Site

Group of persons seen by security to be involved in the supply of NOS. Persons subsequently arrested.

Investigation Ongoing

44170201811 and 44170201814 and 44170201912 28/05/2017 21:56 – Sus Vehicle – PWITS

Police Annex F

Vehicle recovered full of NOS following searching of males linked to vehicle who were found with NOS on their person

Investigation ongoing

44170201797 28/05/2017 22:11 – PWITS

Male detained by security after leaving a restricted area with a large bag. Following a search a large amount of NOS was found. Male arrested.

Investigation ongoing

44170201821 28/05/2017 22:34 – Sexual Assault – Main Site

Third Party report that a 17 year old female has been touched inappropriately by a male grabbing her thighs.

Investigation Ongoing

44170201843 28/05/2017 22:52 ASB Noise – Main Site

Person reporting of noise from the festival which previous night went on until the early hours. Despite the fact that the music went off at 23:00 hours.

44170201931 29/05/2017 00:11 – Assault – Off site

Report of a fight. Police attend and cannot find this.

44170201936 29/05/2017 00:27 – Assault – Main Site

Female reporting that she has been assaulted by a female who slapped her.

Investigation Ongoing

44170202203 29/05/2017 09:37 – Theft – Main Site

Report that victims bag has been opened and phone “dipped”

Investigation Ongoing

44170202747 29/05/2017 13:08 – Assault – Main Site

Male has thrown a drink at a female.

Investigation ongoing

44170202446 29/05/2017 14:32 – Theft – Main Site

Report that a person has stolen her mobile phone from her bag.

Police Annex F

Investigation Ongoing.

44170202742 29/05/2017 18:32 – Theft – Main Site

Victim reporting that her phone has been stolen from her bag.

Mutiny Festival 2018 Improvements to Specific Delivery Areas

Mutiny Festival 2017 was a much busier event to 2016, with many areas of the event delivery operating well and all teams working hard to deliver a good event. However, it is recognised that improvements can be made in key areas so to deliver a safe and enjoyable event and to further promote the licensing objectives. The improvements outlined below are aimed to address points raised by the local Safety Advisory Group and by the Senior Management Team of the festival.

Under 18s

One of the main areas that needs to be addressed is how the festival deals with under 18s. Mutiny Festival is in no way the only festival to find this to be a difficult area and, even though other similar events allow those aged under 18 into their event with and without supervision, the Senior Management Team do take their responsibilities in this area very seriously and wish to improve its processes.

The current system of allowing 16 & 17-year-olds entry as long as they are escorted by someone over 18 has failings and is proven to merely give a veil of safety, as was highlighted at Mutiny 2017. Questions have quite rightly been asked about the robustness of this system, even if it is excellently delivered which it was not at Mutiny 2017. It relies on members of the public presenting an honest account of the situation presented without having to provide proof and this is obviously problematic. The completion of the forms at the gates is also problematic, as it takes significant time to complete each form and this can lead to unnecessary queuing and pressure on those administering the system. This can lead to a 'tail wagging the dog' situation where completing the form is seen as more important than assessing the situation presented. Therefore, a robust, simple and straight forward system to regulate entry to the event for 16 & 17 year olds is needed.

The event is certainly suitable to those aged 16+ in regards to the entertainment on offer. The only activity on-site that is not open to this age group is the sale of alcohol and so we suggest that the nationally accepted system in place that restricts access to purchasing alcohol, namely approved ID, is adopted to regulate entry.

Therefore, the Mutiny SMT are suggesting the following changes:

- There is a separate 16 & 17-year-old ticket that is only sold online. This will give us exact numbers of those within this age group that are attending.
- **ALL** 16 & 17-year-olds will need to show approved ID upon entry. This will be made clear when purchasing tickets – **No ID = No Entry**. Approved ID would be Citizen Card or Passport.
- The under 18 entrance to the event will be made more discrete and separate, to reflect the importance of this group, and possibly larger depending on ticket sales. In reality, the quicker system proposed will help with processing this customer group and make entry more manageable, so an increase may not be required. Queueing lanes will separate this group earlier in the queuing process.
- A simple briefing would be given to security staff i.e. no approved ID = No Entry. Welfare staff would be freed-up from the entry process so they can take an observational role and just deal with those who are refused entry for whatever reason (if required).

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- The SMT will appoint a Safeguarding Manager who will lead on any issues in regards to this group. This person will make themselves available prior to the event e.g. attending some SAGs, separate meetings etc. so they are well-known to stakeholders prior to the event. They will work closely with the welfare team prior to the event and on the day.
- The Safeguarding Manager will liaise with the Children's Services department and with the Street Pastors to explore how they both may be able to help and support.

We firmly believe that this is the best system to meet the needs of this age group and of the event, as it replicates the system that has long been adopted to restrict by age the sale of alcohol. It is simple, robust and easy to communicate to those implementing it.

Egress

Mutiny SMT were not comfortable with the egress from the event and this is another area we would wish to improve on. The proximity of Western Road and the Porsche garage to the festival site does create a challenge on egress and, even though the agreed plan was delivered, it was found to be unsuitable on the Saturday. This situation is possibly going to be made worse when the hotel is built next to the garage. So, the Mutiny SMT would like to propose the following.

- Appoint an 'Entrance & Egress Manager' to oversee the arrival &, especially, the egress process. They will formulate an egress plan alongside the SMT, especially security, and will be dedicated to this process, and will look at the issues faced on the Western side as well as improving the Northern Road side of egress. During the event, they will be able to dynamically assess situations and address them accordingly, without being distracted with other issues.
- With permission of the landowners, the new egress plan will utilise more of the space at Lakeside for taxis and drop-offs/collections and will take some of the focus away from the HMRC car park and, hopefully, the Porsche garage. The space was used more in 2017 on the Sunday egress and this resulted in a more controlled egress.
- We will discuss with the local authority a road closure either entirely or just on egress of Western Road and/or a speed limit reduction, so to reduce the danger caused by this road. If a closure is agreed, we will eliminate the danger completely but, if this agreement is not forthcoming, we will erect heras fencing along the length of the Western side of the festival site so to push customers through either the underpass that leads to the Porsche garage or to the one that leads to Lakeside. The ends of this fence line will have a security presence to further encourage the use of the underpasses.
- If the local authorities do not agree to close Western Road either entirely or during egress, we will explore with them the coning of the road so that the near side lane is sterile up to the exit from the HMRC car park which will, again, help with egress.
- Lighting outside of the main gates and in the field area generally will be improved to support a safer egress.

Police Annex G

Entrance

The incident in Manchester prior to Mutiny 2017 and the raised threat level in the UK that resulted from this created an increased pressure on the SMT, especially the Security Team, as well as our event partners within the responsible authorities. In this situation, it is felt that entry to the event was well managed and a good balance was struck between public safety and reasonable entry times. 'Disney' style queuing was avoided where possible so to reduce the density of groups of people, with lanes being used where necessary to manage the search process.

However, taking on-board some of the comments made by the SAG, we would wish to improve the process and would suggest:

- As stated before, we will appoint an Entry & Egress Manager whose responsibility it will be to work alongside the Security Team and focus on these two, specific elements of the show's delivery.

They will review:

- Queuing process
- Use of barriers
- Use of dogs
- Production Entrance control
- On-site Vehicle Access
- Toilets outside the event for those queuing i.e. Gates, HMRC, Lakeside etc.

New ELT

As Mutiny Festival grows, improved and increased facilities are required both front of house and backstage and whilst the pavilion has provided a decent base for the ELT, it is felt that the time has come to improve this facility and create an open-plan ELT. This will aid communications, especially those of an informal nature and will lead to improved team work.

Therefore, an open plan ELT will be provided that will house those who operated from the top floor of the pavilion in 2017, plus the two new posts mentioned:

- Event Control
- Health & Safety
- Security Control
- CCTV Control
- Noise Management
- Safeguarding Manager
- Entry & Egress Manager
- Police
- PCC

This is not an exhaustive list of the improvements we wish to make to the delivery of Mutiny 2018, but we feel they address the main concerns raised at the SAG wash-up. We hope that our event partners in the responsible authorities accept these proposals and help us to improve Mutiny as a safe and enjoyable event.

Neil Roberts

July 2018

